



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

Annex C: Technical Criteria & documents to be submitted with financial offer.

RFQ/HCR/SO/MOG/04/008

NO.	CRITERIA	Mandatory Pass/Fail
1	Copies of company of valid License/registration Certificate (from relevant Federal Government of Somalia (FGS) including clearance within AAIA.	
2	Valid VAT Registration or Tax Compliance Certificate from FGS	
3	Company Profile and structure/chart.	
4	Previous and Relevant Experience with UN/UNHCR/INGO for suchservice (documentary evidence should be provided): - Evidence of at least Two (2) years contract or purchase Order (PO) for provision of Vehicle rental services. Attach contracts or POs for evidence.	
5	Fleet Size/Capacity: - Attach proof of ownership documents and/or hire agreements (min 10 vehicles required).	
6	Company/Owner Financial statements from the past 2 years.	
7	Sign and submit Annex (D): UNHCR's General Conditions of Contracts for the Provision of Services.	
8	Sign and submit Annex (E): UN Suppliers code of conduct.	
9	Filled and submit Annex (F): UNHCR Vendor Registration Form.	
	PASS/FAIL	

NOTE: Only offers receiving a pass in all mandatory criteria will be considered for further evaluation: